

UNIFIED SCHOOL DISTRICT NO. 467
WICHITA COUNTY
LEOTI, KANSAS

Meeting Time and Place

1. The Board of Education of Unified School District #467, Wichita County, Kansas met in regular session at 7:00 p.m., Monday, May 13, 2019 in Leoti.

People Present

2. Members present were: Brian Gerstberger, Jason Koehn, Jim Myers, Tammy Simons, Brandon Whalen, and Josh Young.

Also present were: Superintendent, Keith Higgins; Clerk, Tammy Mason; WCJSHS Principal, Delbert Schmidt; WCES Principal, Lori Maxwell; and Guests: Nate Brown, Sara Brown, Julie Conard, Kelsie Conard, Misty Gardner, Leslie Niswonger, Bridgette Carpenter, Mary Jo Castillo, Robyn Tokoi, Jenny Long, Gloria Koehn, Brielle Koehn, Nikki Bjurstrom, Krystal Ruiz, Misty Ruiz, and Susie Zacharias.

Approved Consent Agenda

1. Jim Myers called the meeting to order at 7:00 p.m. After the Pledge of Allegiance to the United States flag, Tammy Simons motioned and Josh Young seconded to approve the consent agenda, with the addition of item number D2 and H2, consisting of:
 - A. Agenda for the meeting.
 - B. Minutes of the April 8, 2019 regular meeting and April 22, 2019 special meeting.
 - C. Payments of the bills and payrolls.
 - D. Personnel Actions:
 1. Offer contracts to teach summer school during June 2019 to Connie McRae, Rachel Wiggs, and Tracey Baker. Offer contracts to summer school paras SanJuanita Salazar and Isabel Cardenas.
 2. Approve a request by Brant Douglas for movement on the salary schedule.
 - E. Accept a donation from Westar Energy for \$96,137.53 in lieu of tax payment.
 - F. Accept a donation from the Scott County Shriners for \$250.88 for fuel for the 4th grade trip to the Salina Shriners' Circus.
 - G. Accept a donation from Boxtops for Education for \$99.40 to the WCES Boxtops fund.

- H. 1. Approve the items from the WCJSHS business room for disposal.
2. Approve surplus technology disposal.

Motion passed 6-0.

Sixth Grade Author's Tea and STEM Projects

2. Sixth grade teacher, Mrs. Carpenter, shared a class project, Author's Tea, with the Board. Student, Brielle Koehn, shared her poem and personal writing from the Author's Tea. Mrs. Castillo explained the STEM science projects that her sixth grade students had completed. Students, Susie Zacharias and Misty Ruiz, demonstrated their STEM project, a "scribble bot". The Board thanked the teachers and students for sharing their projects. Mrs. Castillo, students, and parents left the meeting at 7:06 p.m.

High School English Projects

3. Mrs. Niswonger, high school English and Journalism teacher, presented several video projects that students had completed this year. She shared Lizbeth Lopez's, Kayde Rietzke's, and Pablo Garcia's video projects on being a part of a tribe. The students had several criteria that were necessary to completing the videos. She also shared Lane Well's video project on the book the "Outliers". The Board thanked Mrs. Niswonger for sharing the projects. Mrs. Niswonger left the meeting at 7:18 p.m.

Wellness Committee

4. Bridgette Carpenter presented the Wellness Committee's activities this year. Blue Cross/Blue Shield grants for staff wellness, district nutrition, and district activities allowed USD #467 opportunities this year to improve wellness for both staff and students. Some examples for staff wellness were fitbits for staff, walking challenges, and ellipticals in each building. The nutrition grant was used to purchase new kitchen equipment for the FACS room and a greenhouse for the Agriculture department. Some of the activity grant funds will be used for a kindergarten basketball court, frisbee golf, and bulb outs. The Board thanked Mrs. Carpenter for her presentation and the wellness committee's efforts this year. Nikki Bjurstrom left the meeting at 7:24 p.m.

Childcare Facility

5. Robin Tokoi, Wichita County Economic Development, and Jenny Long discussed the possibility of having a district sponsored childcare facility. A local committee has been working towards opening a childcare facility in Leoti. Through research and interviews, it has been discovered that a school sponsored facility would not only speed up the process but alleviate some of the obstacles associated with starting a childcare facility. They are asking for the Board's approval to pursue further research and if the district would be open to allowing a childcare facility in association with the school district. Discussion was held. The Board said to continue investigating the options and bring more information to the June meeting for further discussion. Mrs. Tokoi and Mrs. Long left the meeting at 7:40 p.m.

WCJSHS Principal's Report

6. Mr. Schmidt, WCJSHS Principal, presented updates on the Jr./Sr. high school. The high school band and choir had 41 students at State Music Solos and Small Ensembles on April 27th and did very well. The high school spring concert was May 2nd. Junior High has finished track season. The high school award assembly was May 8th and the junior high award assembly will be May 15th. Junior High competed at High Plains League Music on May 8th. Regional golf and baseball are today. The senior students graduated on May 11th. All remaining students will complete semester testing this week. Regional track will be May 17th. Mr. Schmidt discussed the one-to-one initiative and answered questions from the Board.

WCES Principal's Report

7. Ms. Maxwell, WCES Principal, presented updates on the grade school. Ms. Maxwell shared the State Assessment results for Language Arts, Math, and Science. She received feedback from parents about the Shriner's trip to the circus. Parents would like a staff member on the trip to supervise. Ms. Maxwell listed all of the grade school field trips. The sixth grade had an Author's Tea on May 3rd. The fifth grade had a Wax Museum on May 10th. The fourth

grade held a BFG Dream Jar Activity today. NED's Mindset Mission and yo-yo sales was last Friday. Teacher Appreciation week was May 6th-10th. Tara Biermann and Courtney Young coordinated special things for each day and it was very much appreciated. The WCES Spring Concert and Sixth grade promotion was last Tuesday. The sixth grade went to the nursing home to share their Author's Tea projects.

Superintendent's Report

8. Mr. Higgins, Superintendent, gave an update on the district budget. Per Senate Bill 128, at least 9 safety drills, 4 fire drills, 3 crisis drills, and 2 tornado drills are required by schools each year. Meal prices and enrollment fees need to be evaluated for the upcoming school year. Adult breakfast and meal prices have to be raised to \$2.20 for breakfast and \$3.75 for lunches, per the state. Enrollment fees have been \$50.00 since 2015. Mr. Higgins presented a copy of the proposed Substitute Teacher Handbook. There will be an inservice for substitute teachers before the beginning of next school year. WCHS Athletic Director, Haydon Parks, would like to host a home track meet on April 17, 2020. The Board will allow this to be added to the calendar.

Strategic Plan

9. Mr. Higgins presented two options for a Strategic Plan training for the district. Angela Lawrence of Southwest Plains or Gary Sechrist of KASB are available for training. The Board agreed to have Angela Lawrence do the training sessions since the district already works with her for KESA training.

COPPA Policy Revision

10. The COPPA, Children's Online Privacy Protection Act, needs revision since the school district will be using GoGuardian management software and they have slightly different requirements for their utilization. Brandon Whalen motioned and Brian Gerstberger seconded to approve the revisions to the district's COPPA policy. Motion passed 6-0.

League Discussion

11. Discussion was held on entering into a league. Mr. Schmidt discussed what information he had been

given and the pros and cons of High Plains League versus Northwest Kansas League. They have not been formally invited by either league, however, the High Plains League has indicated that our school district will be welcomed into their league. High Plains League does have league music and art, NWKL does not. Discussion was held. Brandon Whalen motioned and Brian Gerstberger seconded to formally ask to be in the High Plains League. Motioned passed 5-1 with Josh Young voting against. Bridgette Carpenter and Misty Gardner left the meeting at 8:35 p.m.

2019-2020 Handbooks

12. The 2019-2020 handbooks with changes for WCES Student, Staff, WCJSHS Student, Staff, and Classified Personnel were presented for approval. Discussion was held. Josh Young motioned and Jason Koehn seconded to approve the handbooks presented. Motion passed 6-0.

Executive Session for Personnel

13. Brian Gerstberger moved and Jason Koehn seconded to enter into executive session with Mr. Higgins, Mr. Schmidt, and Ms. Maxwell present to discuss matters adversely or favorably affecting non-elected certified and classified staff pursuant to non-elected personnel exception under KOMA. The matters affecting the non-elected certified and classified staff members is their performance and employment. The Board will return to open session in the district board room at 9:45 p.m. Motion passed 6-0. Nate Brown, Sara Brown, Julie Conard, and Kelsie Conard left the meeting at 8:50 p.m.

14. The regular meeting resumed at 9:45 p.m. Brian Gerstberger motioned and Brandon Whalen seconded to approve rehiring all certified personnel who have not already resigned. Motion passed 4-2 with Josh Young and Jim Myers voting against. Mr. Schmidt and Ms. Maxwell left the meeting at 9:50 p.m.

Executive Session for Negotiations

15. Jason Koehn motioned and Josh Young seconded to enter into executive session with Mr. Higgins present to discuss matters adversely or favorably affecting negotiations pursuant to the exception for employer-employee negotiations under KOMA. The matters

affecting negotiations are compensation and benefits for the 2019-2020 school year. The Board will return to open session in the district board room at 10:00 p.m.

16. The regular board meeting resumed at 10:00 p.m. No action was taken.

Adjournment

17. Jim Myers officially adjourned the meeting at 10:00 p.m.

Jim Myers, President

Tammy Mason, Clerk of the Board

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